

## **BOUGHTON FEN COMMITTEE**

### **Health and Safety Note**

Dear Volunteer,

On behalf of the Boughton Fen Committee (BFC), thank you for giving up your valuable time to assist in the work associated with the maintenance of Boughton Fen.

As you will appreciate, a large working party, a diverse range of activities, the use of hand and powered tools and the varied landscape potentially presents a hazardous environment in which we are working.

Your Health and Safety is of paramount importance to the BFC and therefore a number of control measures have been established in order to reduce your exposure to foreseeable hazards. Your attention is specifically drawn to the Risk Assessment, which has been developed to help ensure that all tasks are conducted in a safe manner. Each member of the BFC has a copy and one is also placed on the central sign for your referral.

A safety talk will be conducted by the BFC prior to the commencement of any work on the Fen and your attendance is strongly advised. Personal Protective Equipment is provided for your use and in the event of an accident a First Aid Kit is available and these are also located at the central sign. If you have any questions regarding Health and Safety or are unsure of how to work on a particular task in a safe manner, please contact a member of BFC for advice and guidance.

Children are positively encouraged to assist in the work on the Fen and a safe area has been especially provided for them. If you are a parent or guardian, it is your responsibility to ensure that they are supervised at all times.

Finally, please respect any signage or instruction given by the BFC in the interests of your safety and be aware of the impact that your actions may have on others.

Thank you once again and please have an enjoyable and safe day.

Boughton Fen Committee

17<sup>th</sup> March 2017