



minutes

**Meeting Minutes of the
Boughton Fen Committee
Date: 25th January 2013
Location: All Saints' Church, Boughton**

Present

David Cooper (DC)
Angela Faherty (AF)
Kevin Fisher (KF)
Allan Hale (AH)
Mark Pogmore (MP) – Chair
Frank Reid (FR)
Paul Smith (PS) – Part Time

1 Apologies

Tim Madgwick (TM)

2 Matters Arising/Action List from Meeting of 19th October 2012

- 2.1 There were no matters arising.
- 2.2 BFC reviewed action list, updates appended to these minutes.

3 Budgets and Financial Report

- 3.1 AF presented status of accounts.

4 Boughton Fen Wildlife Walk

- 4.1 Walk Maintenance - Any work during 2013 will be co-ordinated by DC as required.
- 4.2 Dogs, Walkers etc – Signage now available for dog fouling and will be placed on each entrance marker posts.
- 4.3 Plaques and Certificates – Plaque to be mounted on oak and attached to the 'Fen Sign' in the playground. Certificates to be placed in Church.

Action 177: KF to find some oak and mount the plaque.

- 4.4 CPRE Photos

Action 178: MP to obtain electronic copy of the CPRE Award Night photo.



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5 Programme of work Autumn and Winter 2012/13

5.1 'Greenfingers' has commenced work for 2013. This contractor has been re-engaged without competitive tendering. The Parish Council and BFC have discussed this arrangement in detail and are aware of the implications. However as this is specialist work on a SSSI, the knowledge and experience of the contractor along with the quality of work and a flexible and trusting relationship is of paramount importance. It is therefore agreed that in this instance a competitive tender is not necessary and indeed could potentially be counter productive and damaging to the work on the Fen.

Action 179: MP to email BFC of any interim meetings, discussion and decisions made, rather than leaving it to the formal meetings

5.2 Community Payback will now charge £75 per visit! This cost may be waived or offset if tools are provided. There appears to be a state of confusion within the CP scheme regarding this recent development and it was agreed to wait until this is resolved before relying on the support of CP again.

Action 180: AH to revise programme of works in light of no support from CP

5.3 EA has assessed the fallen tree across Stringside on Lower Fen and reports that it is of no concern to them.

5.4 Two additional bays of boardwalk are required on the Fen, one at the entrance to Highland Fen and one on the exit from Highland Fen.

Action 181: AH to include in revised programme of works

6 Fencing

6.1 Plans and paperwork to be completed in order to fence on common land. MP and TM to commence work, see Action 166.

7 AOB

7.1 Water relief holes are required on the lectern style signs.

Action 182: AH to include in revised programme of works



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ACTION LIST STATUS

No:	Name	Action description	Date of Action	To be completed by	Comments
7	MP	to progress resolution of the council drain problem	24/10/07	5/12/07	Closed
122	AH	to perform an 'exploratory dig' of one or two of the gullies along Stringsides Drain	02/12/09	30/01/10	Closed
143	KJF	to arrange review of BFC Management Plan	25/02/11	31/12/13	On-going
146	KJF	to determine if there is a suitable RA for our insurance providers	25/02/11	30/12/13	On-going
147	FR	To contact NALC and take advice on whether the BFC is suitable for charitable trust status	25/02/11	30/12/13	On-going – Further discussion to be held within the PC to determine options and way forward
165	MP	to obtain reed cutter contact details from Geoff Proctor.	20/07/12	30/06/13	On-going
166	MP/TM	to commence plans and paperwork for fencing common land	20/07/12	30/06/13	On-going
167	MP	to arrange working party(ies) for log and glass clearance	20/07/12	30/08/12	On-going. Suggestion to bury the bottles
169	MP	to email date for sign erection and request volunteers. Arrange availability of any required materials.	19/10/12	26/10/12	Closed
170	DC/MP	to publicise required	19/10/12	As required	On-going



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No:	Name	Action description	Date of Action	To be completed by	Comments
		assistance for Fen Walk maintenance with as much advance notice as possible.			
171	DC	to obtain spare strimmer cassette	19/10/12	31/12/12	On-going
172	AH	to provide copy of programme of works to NE for their consideration and review	19/10/12	9/11/12	Closed
173	DC	to obtain formal quote from IDB contact for roadside works	19/10/12	9/11/12	Closed – Mr Chapman has undertaken work gratis
174	MP	to obtain dates of Community Payback availability	19/10/12	9/11/12	Closed – CP now require payment for their services and appear to be in a state of flux at the moment. Renew action when situation resolved
175	AH	to draft response to EA and circulate for agreement of the BFC	19/10/12	9/11/12	Closed
176	MP	to provide latest Boughton Fen contact details to the EA	19/10/12	9/11/12	Closed
177	KF	to find some oak and mount the plaque.	25/01/13	30/03/13	New
178	MP	to obtain electronic copy of the CPRE Award Night photo	25/01/13	30/03/13	New
179	MP	to email BFC members of any interim meetings, discussion and decisions made, rather	25/01/13	30/03/13	New



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No:	Name	Action description	Date of Action	To be completed by	Comments
		than leaving it to the formal meetings			
180	AH	to revise programme of works in light of no support from CP	25/01/13	30/01/13	New
181	AH	to include installation of additional boardwalk in revised programme of works	25/01/13	30/01/13	New
182	AH	to include drilling of water relief holes to signs in revised programme of works	25/01/13	30/01/13	New