



minutes

**Meeting Minutes of the
Boughton Fen Committee
Date: 17th May 2013
Location: All Saints' Church, Boughton**

Present

David Cooper (DC)
Angela Faherty (AF)
Allan Hale (AH)
Mark Pogmore (MP) – Chair
Frank Reid (FR)
Paul Smith (PS) Tim Madgwick (TM)

1 Apologies

1.1 Kevin Fisher (KF)

2 Matters Arising/Action List from Meeting of 25th January 2013

- 2.1 There were no matters arising.
- 2.2 BFC reviewed action list, updates appended to these minutes.

3 Budgets and Financial Report

- 3.1 AF presented status of accounts.
- 3.2 Budget 2013/2014 – Income this year will be mainly HLS payments. Exact work undertaken will be dependent on weather conditions.

4 Boughton Fen Wildlife Walk

- 4.1 Walk Maintenance - Any work during 2013 will be co-ordinated by DC/MP as required.
- 4.2 Dogs, Walkers etc – Still some dog fouling, people still walking walk.
- 4.3 Other maintenance – will be incorporated into programme of work.

5 Programme of Work 2013

- 5.1 Mainly keeping walk clear. Autumn and Winter work will be programmed at next meeting.



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6 Fen Usage

6.1 Fen seems to have a steady number of visitors.

7 AOB

7.1 Discussion about flooding of Stringside bank area of walk. This may be partly alleviated by EA work to bank.



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ACTION LIST STATUS

No:	Name	Action description	Date of Action	To be completed by	Comments
143	KJF	to arrange review of BFC Management Plan	25/02/11	31/12/13	On-going
146	KJF	to determine if there is a suitable RA for our insurance providers	25/02/11	30/12/13	Closed
147	FR	To contact NALC and take advice on whether the BFC is suitable for charitable trust status	25/02/11	30/12/13	On-going – Further discussion to be held within the PC to determine options and way forward
165	MP	to obtain reed cutter contact details from Geoff Proctor.	20/07/12	30/06/13	On-going
166	MP/TM	to commence plans and paperwork for fencing common land	20/07/12	30/06/13	On-going
167	MP	to arrange working party(ies) for log and glass clearance	20/07/12	30/08/12	On-going. Suggestion to bury the bottles
170	DC/MP	to publicise required assistance for Fen Walk maintenance with as much advance notice as possible.	19/10/12	As required	On-going
171	DC	to obtain spare strimmer cassette	19/10/12	31/12/12	Closed
177	KF	to find some oak and mount the plaque.	25/01/13	30/03/13	On-going
178	MP	to obtain electronic copy of the	25/01/13	30/03/13	Closed



minutes

No:	Name	Action description	Date of Action	To be completed by	Comments
		CPRE Award Night photo			
179	MP	to email BFC members of any interim meetings, discussion and decisions made, rather than leaving it to the formal meetings	25/01/13	30/012/13	On-going
180	AH	to revise programme of works in light of no support from CP	25/01/13	30/12/13	On-going
181	AH	to include installation of additional boardwalk in revised programme of works	25/01/13	30/12/13	On-going
182	AH	to include drilling of water relief holes to signs in revised programme of works	25/01/13	30/12/13	On-going