

Angela reported that the balance at the end of June was £9435. This included the recently received monies from the RPA, and the payment from Norfolk Wildlife Trust. There is also a VAT return from the past two years to come from the Parish Council once new signatories have been agreed.

Stephen Eyles has been paid for the reed cut since the last meeting

Payments are due to Andrew Faherty for strimmer line and fuel, and £30 for the Church

7 Budget – 2019/2020

Sue has started looking at this – There was general discussion around this and it was thought that a better idea of how the stewardship agreement will work out was needed to take it much further

8 Health and Safety

Andrew stated that there had been no incidents or accidents. Documents would be reviewed continuously. The procedure for burning was to be looked at and amended to ensure risks were reduced to a minimum.

Angela is to update the contact cards, and add the grid reference on to the back

9 Summer Work

Dave was thanked for his hard work to ensure that the walk had been maintained to date. Sue will contact Stephen Eyles to get him to do a professional cut in the near future, and also to discuss the late summer cut.

Andrew to organise a group to repair the damaged area of boardwalk

10 Autumn/Winter Work and Working Parties

- a Walk around, and discussion on all types of winter work – deferred until after NE visit
- e Maintenance of walk – ongoing

12 Open Forum

Dave Cooper to liaise with W R Chapman when the opportunity presents itself, to see if cut the overhanging growth on the roadside, as they have in recent years

Neil asked if he could have a map

Sue said that contact had been made by Butterfly Conservation, regarding the Marsh Carpet Moth. She and Angela are to meet the regional officer for the East of England on Monday 8th when she comes to look for the Common Meadow Rue

Sue
6/2/19

**ACTION LIST STATUS BY BOUGHTON FEN COMMITTEE
MEMBER (EXCLUDING PAST COMPLETED ITEMS)**

ALL

Number	Group	Action	Date rec'd	Complete by	Status
1	All	To try to ensure that safety during working parties is maximised as discussed and report back for further review	08.12.17	Next meeting	Ongoing

No current actions.

DAVID COOPER (DC) & ANDREW FAHERTY (ACF)

1	DC & ACF	Review Health and Safety documents – complete review and create Accident Report sheet	25.09.17	Next meeting	Ongoing
2	DC & ACF	Review procedure for burning reed	05.07.19	Dec 19	New
34	DC & ACF	Check stock of timber in Geoff's barn to see if we still have any remaining boards. If not, liaise with Mark to order new	07.09.18	asap	Done
3	ACF	Lead Boardwalk repair work party	30.11.18	31.12.19	Ongoing

ANGELA FAHERTY (Ang F)

No current actions

Number	Group	Action	Date rec'd	Complete by	Status
1	Ang F	Update contact cards and add grid ref	05.07.19	06.09.19	New
2	Ang F	Close Barclays Accounts	05.07.19	15.08.19	New

Sup
6/9/19